

EASTERN SHORE ART CENTER EXHIBITION CONTRACT & CONDITIONS

This agreement made and entered between Eastern Shore Art Association (d/b/a Eastern Shore Art Center) and

Name of Artist

Exhibition Dates: _____

Gallery: Whiting Woolley Courtyard Bischoff Wilson Corridor

Contract must be signed and returned to ESAC within 30 days of exhibit scheduled. *Group exhibits must have a coordinator that signs on the behalf of all artists participating and ensures all artists follow guidelines set in contract.*

Entries: All works must be complete, in good condition, **WIRED*** and ready for hanging. Drawings, prints, photographs and watercolors must be under glass or Plexiglas and appropriately framed. All paintings are to be gallery wrapped or framed. ESAC cannot exhibit any works not presented in this manner. Work must have been created within the past 2 years. The exhibit will be curated and hung by ESAC staff. No new work may be entered into exhibit after hanging. Structure of gallery may not be compromised unless approved by ESAC at time of scheduling exhibit (i.e. drapery of gallery walls, items hung from ceiling, etc.).

*Please use metal wires without plastic or rubber coating.

Identification: PLEASE PRINT.

Identification labels must be attached securely to the back of all works. They must state the artist's name, title of work, medium and sale price (or insurance value, if marked Not For Sale). These labels are for identification purposes only, as ESAC will provide the exhibit labels.

Delivery and Return: It is the artist's responsibility to deliver and pick up work on the dates assigned. Shipped artwork must be accompanied by return shipping labels, name of the preferred shipper and insurance.

Sales: A commission of 30% of the selling price will be charged for any item sold from any exhibition sponsored by ESAC. This includes those sold within 30 days of the close of the exhibit.

Removal: No work may be removed (including works sold) before the end of the exhibit, unless specifically authorized by the ESAC Director or the Exhibition Committee. Removal must be done by the artist within two days of exhibit closing. Unclaimed work after one week will become property of the ESAC.

Liability: Every precaution will be taken by ESAC staff to ensure protection of all works. ESAC will assume all liability for works on the premises. Artists are responsible for insurance while works are in transit.

Judgments: ESAC, through its Exhibition Committee, retains final judgment in all matters relating to the exhibitions-including curation, hanging, etc. ESAC reserves the right to move pieces during special event rentals.

Agreement: The undersigned has read the terms and conditions set forth, and agrees to abide by them and such other rules and regulations as may be established by ESAC

Signature of Exhibitor

Date

Signature of ESAC Director

Date

***Exhibitions and dates are subject to change.**

**EASTERN SHORE ART CENTER
LOAN AGREEMENT & INVENTORY SHEET**

PLEASE PRINT.

The Eastern shore Art Center (ESAC) has sponsored for:

Name of Artist Name for labels, if different

Address City State Zip

Phone Cell Email Social Security # (Tax purposes)

The loan of the following item(s) for exhibition during: _____
Dates

	TITLE OF WORK	MEDIUM	SIZE	PRICE (INSURANCE VALUE IF NFS)
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____

I have read, understood and accepted the provisions of ESAC Exhibition Rules.

Signature Date

PLEASE PRINT.

TITLE OF WORK	MEDIUM	SIZE	PRICE (<i>INSURANCE VALUE IF NFS</i>)
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			
31.			
32.			
33.			
34.			
35.			

I have read, understood and accepted the provisions of ESAC Exhibition Rules.

Signature Date

**EASTERN SHORE ART CENTER
ARTIST STATEMENT**

Artist's Name: _____

Title of Exhibit: _____

Statement: Describe this exhibit. It may be a philosophy, overview of the work, your inspiration or something as simple as what you want the viewer to take away after visiting the exhibit. This will be used for publicity and be posted (in full or in part) in ESAC marketing materials.

Signature

Date

STUDIOS

